



### **Internship Opportunity**

*The Office of the New York City Director of Food Policy is accepting intern applications until August 18, 2017.*

**Position:** Intern, Food Policy  
**Time Period:** Fall, September-December 2017  
**Compensation:** Unpaid  
**Schedule:** Flexible, about 20 hours/week

#### **About the Office:**

The Office of the New York City Director of Food Policy is seeking an intern skilled in policy research, writing, and communications. The ideal candidate should have an understanding of and interest in food policy in New York City, including food access, food insecurity, health and nutrition, and environmental sustainability. The candidate should have excellent research and writing skills, and an interest in using outreach, communications, and social media to advance the office's food policy mission.

#### **Responsibilities may include:**

- Policy research and writing on topics including food systems and environmental policy, hunger and food insecurity, and health and nutrition policy
- Perform ongoing surveillance of food system issues such as food waste and federal, state, and local nutrition assistance programs
- Assist staff by conducting research, developing policy briefs, and tracking legislation
- General office operations as needed

#### **Qualifications:**

- Currently enrolled in a graduate program
- Excellent written and verbal communications skills
- Ability to handle multiple tasks and requests in a timely manner
- Entrepreneurial, self-starter mentality

#### **To apply:**

**Complete a Mayor's Office Internship Application** at <http://on.nyc.gov/nycmointernship>

*Please clearly indicate an interest in working in the Office of the Director of Food Policy in your cover letter.*

*In the online application portal, you will be prompted to select your preference of Mayoral offices of interest. To ensure your application is received, please select the Office of the Deputy Mayor for Health and Human Services.*